



***BYLAWS OF THE
MARK TWAIN SECTION
OF THE
AMERICAN CHEMICAL SOCIETY**

BYLAW I—NAME

This organization shall be known as the Mark Twain Section of the AMERICAN CHEMICAL SOCIETY.

BYLAW II—OBJECT

The object of the Section is the encouragement and advancement of chemistry in all of its branches; and by its meetings, reports, papers, discussions and publications, the promotion of scientific interests and inquiry, and the development of social relations among those interested in this science.

BYLAW III—TERRITORY AND HEADQUARTERS

The territory of the Section shall be that assigned to it by the SOCIETY. The headquarters of the Section shall be Quincy, Illinois.

BYLAW IV—MEMBERS AND AFFILIATES

Sec. 1. The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Sec. 2. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY.

***Effective September 28, 1988.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.

Sec. 3. Members and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY.

BYLAW V—ORGANIZATION

Sec. 1. The officers of the Section shall be a Chair, Chair-Elect, Secretary, and Treasurer. The offices of Secretary and of Treasurer may be held by the same person.

Sec. 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Sec. 3. The Executive Committee shall consist of the officers of the Section, the Immediate Past Chair, the Councilors, the Alternate Councilors, and three Members-at-Large. The Members-at-Large shall be appointed by the Chair for a term of one year to coincide with his own term of office. One Member-at-Large shall be appointed from each of the three states represented in the territory of the Section.

Sec. 4. All officers, Councilors, Alternate Councilors, and other persons elected by the members, shall be chosen from the MEMBERS.

BYLAW VI—MANNER OF ELECTION AND TERMS OF OFFICE

Sec. 1. Elected officers of the Section shall serve for a term of one year, beginning on January first, or until their successors are elected. The Chair-Elect shall succeed to the office of Chair upon completion of his term of office.

Sec. 2. Councilors and Alternate Councilors shall be selected for a term of three years beginning on January first.

Sec. 3. In the event a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a member to fill out the unexpired term, if any. In the event that the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and a Chair-Elect at its annual election.

Sec. 4. On or before September 15th of each year, the Chair shall appoint a Nominating Committee. It shall be the duty of the Nominating Committee to prepare a list of nominees for the offices of the Section to be filled. The list of nominees shall include the names of at least two qualified candidates, who have signified a willingness to serve if elected, for each office to be filled. The list of nominees shall constitute the report of the Nominating Committee and shall be filed with the Secretary of the Section in time for distribution to the membership of the Section with the notices of the October meeting of the Section. Nothing in this section shall be construed to prevent nominations from the floor prior to balloting at the election meeting. Nothing in this

section shall be construed to prevent the acceptance of mail ballots which are received in a properly signed envelope by the duly authorized officer or representative of the Section prior to the hour of the meeting of the election meeting. The October meeting of the Section is hereby designated as the election meeting and shall be held at the headquarters of the Section. Voting, for all positions except those of Councilor and Alternate Councilor, shall be by secret ballot in the manner designated by the Chair.

Sec. 5. Councilors and Alternate Councilors shall be elected by a mail ballot of the members of the Section.

BYLAW VII—DUTIES OF OFFICERS AND THE EXECUTIVE COMMITTEE

Sec. 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Sec. 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized by these bylaws or by the Executive Committee.

Sec. 3. The Executive Committee shall be the governing body of the Section and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.

BYLAW VIII—COMMITTEES

The standing committees of the Section shall be Membership, Program, Publicity, and such other committees as the Executive Committee shall determine.

BYLAW IX—MEETINGS

Sec. 1. The Section shall hold not less than six regular meetings each year, preferably monthly on the second Tuesday of the month, at places designated by the Executive Committee.

Sec. 2. The Section may hold special meetings at the call of the Executive Committee. The notices of special meetings shall state the exact nature of the business to be transacted and no other business shall transpire at such meetings.

Sec. 3. Due notice of all meetings shall be sent to each member and affiliate of the Section. A quorum for all meetings of the Section shall consist of twenty percent of the members of the Section. In the absence of a quorum all meetings shall adjourn to a date.

Sec. 4. At the regular meetings of the Section, the order of business shall follow “Robert’s Rules of Order” except when suspended by a majority vote of the members present at the meeting.

Sec. 5. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a date.

BYLAW X—DUES

Sec. 1. All assigned National Affiliates and members of the Section, except MEMBERS in emeritus status of the SOCIETY, may be assessed such annual Local Section dues as may be set by the Executive Committee and approved by a majority of all members voting.

Sec. 2. The annual dues of Local Section Affiliates shall be set by the Executive Committee in accordance with the Constitution and Bylaws of the SOCIETY. Failure to pay such dues in advance shall automatically terminate the affiliation.

BYLAW XI—AMENDMENTS

Sec. 1. A proposed amendment to these bylaws must first be submitted to the Executive Committee in writing. If it is approved by a majority of the Executive Committee, the Secretary shall furnish all members of the Section with copies of the proposed amendment at the time when notice of the next meeting of the Section is given. This proposed amendment shall be presented for discussion at the announced meeting of the Section.

Sec. 2. Following the meeting at which the proposed amendment has been discussed and before the next regular meeting of the Section, the Secretary shall poll the membership of the Section by mail on the proposed amendment. At the next regular meeting of the Section the Secretary shall present the results of the balloting. The Chair shall appoint a committee of three tellers to verify and certify the results of the balloting on a proposed amendment. A vote of “yes” on at least two-thirds of the ballots received shall be required for the adoption of a proposed amendment to the bylaws.

Sec. 3. The amendment shall become effective upon approval by the Council unless a later date is specified.

BYLAW XII—DISSOLUTION OF THE SECTION

Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any funds and property of the Section remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event this procedure is not

practical, or there still remain unexpended funds, such funds shall be conveyed to the SOCIETY for the general purposes of the SOCIETY.